

MINUTES

MEETING OF:	Chelmsford City Walking Football Club - Committee Meeting
DATE:	01 February 2022
TIME:	12.40pm to 2.50pm
VENUE:	CCFC, Salerno Way, Chelmsford

PARTICIPANTS:	Chris Jullings, Peter Osborne, Bob Willis, Steve Shoosmith, David Gregory, Spencer Pratten, Terry Buck (via videoconference)
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ITEM No.	DESCRIPTION
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1.	Apologies for absence: None
2.	Minutes of meeting 04 January 2021 Agreed Proposer – Steve Shoosmith Seconder – David Gregory
3.	Action Points from previous meetings - See Annex A.
4.	Club finances Terry provided an update. <ul style="list-style-type: none"> • Financial status <ul style="list-style-type: none"> ➤ As at 27 January, cash at bank stood at £2,638. ➤ The Club's current net asset value (allowing for pitch hire and other accruals) is £3,653. ➤ Net income for the year to date is £1,224. ➤ Possibly heading for an end-of-year net surplus of around £1,162. <p>Peter has modified the accounting package to automatically account for training session fees paid in advance and to generate a monthly invoice to members covering all the training sessions attended during the preceding month.</p>
5.	Social Secretary update <ul style="list-style-type: none"> • Future social events Around 55/60 people will be attending the quiz night on 08 April. There will probably be 10 teams. • Mini 'internal' tournament Set for 22 February. Medals and a trophy will be presented to the winners. • Steve George memorial event Around 30 players have indicated that they would like to participate.

6.	<p>Welfare update</p> <p>Gerry had reported that the member who was struck in the head by a ball a little while ago is still awaiting an hospital appointment with a specialist.</p>
7.	<p>Membership review</p> <p>Peter confirmed that he will be canvassing members to ensure that their personal details, as reflected in the membership Register, are extant. He has already carried out some preliminary work and has identified a handful of players who haven't attended a training session for a considerable time.</p> <p>AP1/0222. Peter to canvass members to ensure that their personal details, as reflected in the Membership Register, are extant.</p>
8.	<p>Marketing</p> <ul style="list-style-type: none"> • The February edition of the 'Edge' includes a feature on CCWFC. • David has been very busy distributing CCWFC leaflets. Feedback received thus far has reflected on the non-provision of an evening session to accommodate younger, working players. • David has canvassed around 10 members to assist with leaflet drops. Kevin Baskill, Malcom Cresswell and Alan Passmore have agreed to assist. • David has advertised CCWFC in two Facebook Community groups. He will repeat this every couple of months. • The CCWFC advertising board has now been installed at the main ground.
9.	<p>Coaching</p> <ul style="list-style-type: none"> • The Committee reflected upon the disappointing response from some Group Leaders to the invitation to attend a 'coach the coaches' session planned by Spencer. • Chris and Spencer will agree a communication to widen the net, which will be circulated by 04 February. (See AP 11/1121) • Chris opined that it would be worth exploring, at a club level, a communication from the WFA about hosting/running referees' courses in conjunction with our coaching programme as there is probably a lot of merit in coaches having a much better understanding of the laws of the game (and a different perspective of the game). There is also value in building some refereeing expertise within the club to support our future tournaments. This will be discussed by the Committee in due course.
10.	<p>Competitions/tournaments update</p> <ul style="list-style-type: none"> • EWFL <ul style="list-style-type: none"> ➤ The new EWFL regime is finding its feet. The likelihood is that the league programme will be played at Chelmsford (but there is still a possibility of additional venues).

- There will be split divisions for each age group , essentially first and second divisions. As things stand, we would have teams in all four divisions for the Over 60s and Over 65s.
- Peter's summary on LOTG changes landed well with the EWFL and on the face of it there will be some sensible and modest changes. The one exception is that Garon Park and Wakering are still advocating tackling from the front – this is being heavily resisted by other clubs.
- We await more detail on the league programme and fixture schedules.

- **CCWFC EWFL 2022 Playing Pool**

- As at 01 February, 19 players have committed to the Over 60s and 17 players to the Over 65s. There are a further 9 players who are worthy of an individual question to test their position, including one or two notable, non-responders.
- As it stands, we probably have 2 very solid Over 60s squads and 1 very solid and 1 good Over 65s squads. A strengthening of our Blues squads (per the 'playing pool') and playing in the '2nd divisions' should provide the opportunity for our blues to be significantly more competitive (and make it more enjoyable for our players).
- On the strength of the above it was agreed that CCWFC would enter 2 teams into each of the Over 60s and Over 65s league competitions.
- Courtesy of Spencer, we have recently recruited 2 new, under 60's members and there may be more in the pipeline. We are tantalisingly close to being able to field an Over 50s team. Chris will canvass players to determine the appetite for entering a team into the Over 50s competition.

AP2/2022. Chris to canvass players to determine the appetite for entering a team into the EWFL Over 50s league competition.

- **WFA National Cup**

It was agreed that CCWFC will enter teams into the Over 50s, 60s and 65s cup competitions.

- **Team management 2022**

The following team officials were agreed:

	<u>Manager Clarets</u>	<u>Manager Blues</u>
Over 60s	Peter Osborne	Steve Shoosmith
Over 65s	Chris Jullings/Spencer Pratten	Steve Shoosmith

The following members have offered their support to the Club on match days: Ray Rouse, John Green, David Turner and Geoff Stockley. The latter two members may be considered candidates for serving as non-playing assistants to the managers.

- **Over 50s re-build**

Due to the limited influx of new, younger age members it was agreed that the planned indoor sessions for younger players would be postponed indefinitely.

	<ul style="list-style-type: none"> • Over 70s <ul style="list-style-type: none"> ➤ We have our two dates for tournaments at Chelmsford (19 May and 18 August). We need to start inviting selected clubs to participate, so that they have dates in diaries. ➤ It is still uncertain whether there will be an EWFL Over 70s league. Six clubs have expressed an interest, so there could be a small league. ➤ In the absence of a league, it is suspected that Billericay may add a further tournament to our existing two. ➤ Tony Escott now has a copy of the Over 70s membership register and is working through the 33 members to assess viability for playing. He is of the view that it might boil down to around 15 (plus 2 under-age goalkeepers) – so a very solid single squad and a reasonable, but thinner, second squad. ➤ We could also consider entering the Over 70s WFA national cup. ➤ It was agreed that we will aim to field two teams into each of the planned Over 70s tournaments at Chelmsford during May and August and invite four external teams. (See AP 9/1121).
11.	<p>AoB</p> <p>None</p>
12.	<p>Date/time of next Committee meeting</p> <p>01 March 2022. 12.40pm to 2.30pm</p> <p>To be held at CCFC.</p>

ACTION POINTS

AP No.	DESCRIPTION	OWNER	UPDATE	STATUS
4/0721	Chris to explore with Gerry the mounting of an approach to Chelmsford Council to have a defibrillator affixed to the Melbourne Park changing rooms.	Chris	<p><u>08/21</u> Chris and Peter will be meeting with Sarah Adkins (Chelmsford City Council) on 10th August to discuss this and a number of service issues.</p> <p><u>09/21</u> The case for acquiring a defibrillator to be sited within the changing rooms adjacent to the 3G pitch at Melbourne Park has been submitted to Chelmsford City Council. A response is awaited.</p> <p><u>10/21</u> Chris has made a further approach to CCC following a response that did not address the suggestion. (The unfavourable response was predicated on an AED device being located on the external wall of the changing rooms (where it would be at risk from malicious attack) rather than within them.</p> <p><u>11/21</u> Reply from CCC awaited. Will be pursued.</p> <p><u>12/21</u> McCarthy Stone have committed to purchase an AED. CCFC are happy to mount the device outside, not within, the changing rooms. Chris has approached McCarthy Stone to supply a portable AED. They are working through the details.</p>	Open

			<p><u>01/22</u> Chris has approached McCann again. Response awaited.</p> <p><u>02/22</u> Chris has chased McCann. McCarthy Stone have given the green light to proceed with the AED purchase. Chris and Gerry will determine the purchase options.</p>	
2/1121	Chris to liaise with Vicky George regarding the timing of the proposed 'Steve George memorial tournament'.	Chris	<p><u>12/21</u> A provisional date of Thursday 31 March has been set for the Steve George memorial tournament. Chris is in discussion with Vicky George (Steve's widow) about finalising arrangements.</p> <p><u>01/22</u> Following further discussions with Vicky, the tournament date has been brought forward to 24 March. The family wishes to enter its own team. Chris will notify Club members. Competition format to be determined in due course.</p> <p><u>02/22</u> CF to next meeting.</p>	Open
3/1121	David to consider which Club members might be approached to help support Club marketing.	David	<p><u>12/21</u> Andy Fairhead is happy to assist. David will 'nudge' others.</p> <p><u>01/22</u> David will be undertaking a further drop at this coming Saturday's CCFC home match and at the city centre the following Saturday.</p>	Closed

			<p>Further approach will be made to other members to support him.</p> <p><u>02/22</u></p> <p>David has canvassed around 10 members to assist with leaflet drops. Kevin Baskill, Malcom Cresswell and Alan Passmore have agreed to assist.</p>	
5/1121	Steve to address the production of a "Managers' Manual".	Steve	<p><u>12/21</u></p> <p>Steve has drafted a checklist/aide memoir. He will circulate to CM's for comment within the next few days.</p> <p>The Committee agreed that the current EWFL Laws of the Game will be re-circulated to all members and a light-hearted periodic focus on the main laws of the game will be introduced during training. Consistency of understanding, with no ambiguity or interpretation, will help everyone play better walking football.</p> <p><u>01/22</u></p> <p>Further draft produced. Peter will consider presentational enhancements.</p> <p><u>02/22</u></p> <p>Enhanced checklist delivered. This will be uploaded into Dropbox ('Templates' folder)</p>	Closed
7/1121	Steve to develop a model for determining our competition players.	Steve	<p><u>12/21</u></p> <p>Work in progress.</p> <p><u>01/22</u></p> <p>This will be determined when we have a clearer picture of those players who wish to represent the Club. Chris will kick-start the approach to members to determine the pool.</p>	Closed

			<u>02/22</u> <ul style="list-style-type: none"> Members have been canvassed to express their interest. Closing date for responses is 28th January. As at 26th January, 20 players have signed up for the Over 60s, and 16 for the Over 65s. A further 9 players have indicated that they are available but their commitment needs to be tested. Numbers will need to increase to a minimum of 24 per age group to support 2 teams in each age group. 	
8/1121	Steve to develop proposals for the selection of team managers and assistants for the 2022 season.	Steve	<u>12/21</u> Work in progress. <u>01/22</u> Managers are already in place. Need to consider assistants and their roles. This will be actioned when the position re. squads for the 2022 season is clearer. <u>02/22</u> Two offers of non-playing managers/assistants have been received.	Open
9/1121	Steve to determine the appetite for introducing Over 70s competition football within Essex for 2022.	Steve	<u>12/21</u> <ul style="list-style-type: none"> Steve has received very positive replies from a number of clubs regarding their participation in Over 70s tournaments. The Committee agreed that two Over 70s tournaments would be hosted, on 19 May and 18 August. These will be subject to the EWFL introducing its own Over 70s league. Chris and Steve will pursue invitations to clubs. 	Open

			<ul style="list-style-type: none"> Tony Escott and others will be invited to lead on team selections, team management, and managing the events. <p><u>01/22</u> Six/seven clubs have expressed an interest in participating in CCWFC's tournaments. EWFL decision awaited on the introduction of a 2022 Over 70s league competition. The planned, local Over 70s tournaments can still proceed even if they only involve the Club's members.</p> <p><u>02/22</u></p> <ul style="list-style-type: none"> Tony Escott is working through the register of 33 x Over 70s members to assess their viability for playing competitive football. His view is that number of 'playing personnel' may whittle down to around 15 (plus two under-age GKs). <p>Steve will invite clubs to participate in the two CCWFC hosted events</p>	
10/1121	Chris and Steve to compile a kit/equipment inventory.	Chris Steve	<p><u>12/21</u> An inventory for Club kits has been completed. An equipment inventory will be completed in due course. It was agreed that the stock of bibs needs to be replenished.</p> <p><u>01/22</u> CF to next meeting.</p> <p><u>02/22</u> CF to next meeting.</p>	Open

11/1121	Chris to establish which CCWFC members hold football coaching qualifications and the levels achieved.	Chris	<p><u>12/21</u> CF to next CM.</p> <p><u>01/22</u> Chris will action this when the Coaching Manual has been published and the 'Coaching the Coaches' session has been undertaken.</p> <p><u>02/22</u> Note to members to be issued shortly.</p>	Open
1/1221	Chris to explore options for providing protective headgear for goalkeepers.	Chris	<p><u>01/22</u> Gerry Howard had written to CMs expressing reservations about the effectiveness and practicality of headgear for GKs. From his experience injuries have been suffered by outfield players rather than GKs as a consequence of mis-directed shots/passes and deflections. There is also an hygiene issue regarding helmet sharing. The Committee appreciated Gerry's concerns but agreed that it would provide a couple of items of protective headgear for anyone who felt safer wearing them.</p> <p><u>02/22</u> The Committee decided that in the light of the analysis, the provision of effective headgear was not a practical option.</p>	Closed
2/1221	Bob to circulate the draft of the Coaching Manual to CMs for observations/final agreement.	Bob	<p><u>01/22</u> The final draft of the 'Coaching Manual' will be circulated to CMs and group leaders shortly.</p> <p><u>02/22</u> The manual has been added to the Club's library.</p>	Closed

1/0122	Chris to organise an invitation to group leaders and approach Steve Shore (CCFC) regarding the potential to use the main pitch.	Chris	<u>02/22</u> The Committee reflected upon the disappointing response from some Group Leaders to the invitation to attend a 'coach the coaches' session planned by Spencer. Chris and Spencer will agree a communication to widen the net, which will be circulated by 04 February.	Open